

**PROCEEDINGS OF THE COMMISSIONER & DIRECTOR OF SCHOOL EDUCATION AND EX-OFFICIO PROJECT DIRECTOR (RMSA) A. P, HYDERABAD.**

Present : Smt. V. Usha Rani, I.A.S.,

Rc.No. 1089/RMSA/2012

Dated: 25.08.2014.

**Sub:-** SE – RMSA – Release of funds for purchase of furniture and lab equipment in the sanctioned components under RMSA –Phase-I at School level in approved 679 Secondary Schools in the State - Orders – Issued - Reg.

**Read:-** 1. Minutes of Executive Committee Meeting of RMSA held on 07.07.10.  
2. G.O.Ms.No. 114 SE (Prog.I) Dept., dated 07.10.2009.  
3. G.O.Ms.no. 115 SE(Prog.I) dept., 17.10.2009.  
4. Lr.No. F.1-66/09.Sch.1, dated 17.06.10 from the Under Secretary to GOI, MHRD, New Delhi.  
5. Lr.No.F1/66/2009/ Sec-1 ,(B) dt.28/09/2011, dt. 20/3/2012 of GOI, MHRD, New Delhi.  
6. Lr.No.F1/5/2010/ Sec-1 /A,B,C dt.28/06/2012 of GOI, MHRD, New Delhi.  
7. G.O.Rt. No. 461/EDN (SE-Prog-1) Dept, dt. 11/8/2010  
8. G.O.Rt. No. 323/Fin(Exp-SE) Dept, dt. 01/02/2012  
9. G.O.Rt. No. 345/ Fin(Exp-SE) Dept, dt. 01/02/2013  
10. G.O.Rt. No. 888/ Fin(Exp-SE) Dept, dt. 16/03/2013  
11.This office Proc.Rc.No. 313/RMSA/2010, dated 14 .8.2014.

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All the concerned Head Masters / Head Mistress / Principals of the approved Secondary Schools for strengthening under RMSA Phase-I are informed that Gol Ministry of Human Resource Development, New Delhi / GOAP have sanctioned and released an amount of Rs.5.55 lakhs (Rupees Five lakhs fifty five thousand only ) (Rs.4.55 lakhs towards purchase of furniture and Rs.1.00 lakh towards purchase of lab equipment ) to the each of the 679 Secondary School SMDCs (as per the list enclosed.) in the State under RMSA Phase-I where construction of Additional class rooms have already been completed.

In this connection the amounts are released to the tune of Rs. 3768.45 lakhs ( Rupees thirty seven crores sixty eight lakhs forty-five thousand only )to the SMDCs concerned .

Therefore they are requested to purchase the furniture viz., Dual Desks, Teacher Tables & Chairs and Two Almarahs for the use in the IX and X class constructed rooms under RMSA. The following are the guidelines prescribed by the Government of India in Manual for Financial Management & Procurement under RMSA (8.2.2.1 and 2, 8.8.1 to 8.8.6 ) and the role of SMDCs are as follows:

Procurement of Furniture is to be done by SMDC only.

- i. Estimate total number and cost of items identified based on the approximate unit cost.

- ii. The SMDC shall make a resolution for procurement of the furniture/ lab equipment regarding best way of procurement as per the FM&P Manual-RMSA.
- iii. SMDCs shall procure the furniture and lab equipment in a transparent manner keeping in view of the specifications and guidelines.
- iv. Identify Registered Firms / Agencies from whom quotations can be invited minimum three or more to ensure competitive rates).
- v. After passing the resolution by SMDCs they must indicate in the order to the identified agency mentioning specifications, quantity and quality of goods, desired delivery, time and place the terms of the accepted offer including applicable taxes, duties and payment terms shall be incorporated in the purchase . The warranty period of the purchased furniture should be more than 36 months from the date of supply of material.
- vi. Ensure timely supply of items by the identified agency.
- vii. Received and Account the supply received (Inventory) and making payments after delivery of goods in satisfactory condition.
- viii. Rate contracts of Directorate General of Supplies and Disposals (DGS&D) may also be used as a substitute for shopping.
- ix. All payments should be done by SMDC by way of transferring funds to the concerned agency through a crossed cheque only (RTGS)
- x. The APEWIDC has supplied the furniture based on the rates finalized by the State level committee through (1) M/S Godrej and Boyce Mfg. com. Ltd, Secunderabad, (2) M/s Featherlite Office Systems (P) Ltd. Bangalore and (3) M/s Methodex Systems Ltd., to all the Model Schools in the State.

**The approved rates and specifications are suggested here under for reference.**

S.No	Items	Unit Cost
1	Dual dusks for two(2) Class Rooms (20 dual dusks x 2 class rooms) (Size 3'-6" for classes IX & X)	4430.00
2	Tables (for teachers in classes IX & X)	3616.75
3	Chairs (for teachers in classes IX & X)	1375.00
4	Almarah	13291.00

### **Specifications:**

#### **Item No. 1 Dual dusks for two Class Rooms (Size 3'-6" for classes IX & X)**

- i. The overall dimensions should be of size 1200mm X 895mm X 750mm. The Desk panel (1200 X 330 X 18mm) with 10 degree inclination, Seat(1200X260X18mm) and Back (1200 X 260 X 18mm) should be made of 18mm thick Pre-Laminated Boards with PVC edge banding on all sides. The under structure should be made of 25.4 mmX25.4mmX1.6mm thick powder coated Electro static welding resistance at base which should be welded to the desk and seat supports that are made of 1.0mm thick powder coated MS'C' sections.
- ii. Vertical frames at base and back of seat made of 25.4 mmX25.4mmX1.6mm thick powder coated ERW tubes should be provided as stiffeners between them.
- iii. The storage shelf 150mm. height height, closed on three sides should be made from 0.8mm thick powder coated MS sheet affixed below the desktop. Hooks made from 6.0mm dia MS rods should be provided on either side of the vertical frame of the desk, for hanging bags/ bottles.

**Item No.2: Tables (for teachers in classes IX & X)**

- I. The overall dimension should be 900mmx590mmx740mm. The table top has to be made of 18mm thick. Pre-Laminated Board (PLB), of approved quality and shade.
- II. The understructure should have an all-round supporting C-Frame made of Cold Rolled Cold Annealed (CRCA) MS sheet 0.9mm
- III. The stands for table should be made of tubular frame of MS ERW Square Tube of size 25.4mm, 1.2mm thick.
- IV. Modesty panel of 600mm height from top of the table with 1.0mm thick CRCA MS sheet. Steel used should undergo pre treatment process viz, degreasing, pickling, phosphating etc for rust resistance and durability

**Item No.3: Steel Chairs (for teachers in classes IX & X)**

- i. Overall dimensions 800mmx330mmx550mm. the seat and back shall be made of 1.2mm 18 BG thick MS. Perforated sheets with cushion . The steel should be durable one and chair with arms.
- ii. The under structure should be provided with black PP injection moulded ferrules. Hard rubber bushes should be provided to rest chair on floor Epoxy polyester powder coating DFT (Dry Film Thickness) of 45 microns as per IS101.

**Item No. 4: Almarahs (Classes IX & X )**

- i. 1830 X 900 X450mm, Store well shall be made up of there shall be 4 Nos. full adjustable shelves with height wise adjustable shelf mounting Die Cast recess type handle with 3 way Locking mechanism should be provided with levelers with Plastic Base.
- ii. MILD STEEL as raw material should be use, Cold rolled Close annealed steel use for thickness 0.6 to 1.2mm range as per IS- 5131994(reaffirmed in 1988) Grades "D" or DD" quality.
- iii. Chemical composition, tensile properties, bend test, surface, flatness, hardness as per IS-513 1994.
- iv. Hot rolled steel used for thickness 2.0 mm to 3.15 mm range as per IS -1079 1194 "D" quality or IS-10748 1995 Grade – II Chemical compositions, tensile properties bend test, surface flaws, roll mark, dent & lines etc.,

The above items total cost of unit shall include cost of all materials, manufacture, transportation to site, assembling at site including loading, unloading and assembling charges at different floor levels of the building, including VAT and all other taxes etc., complete for finished item of work. These items shall carry a warranty period of 3 years (36 months) from the date of supply.

SMDC can keep above specifications and rates in mind as **guidance** before finalization of procurement. They are at liberty to procure number of items from any agency without compromising quality and not exceeding the above prices.

Further a list of items identified and recommended by the State Level committee for purchase of laboratory equipment in Model Schools which was scrutinized and finalized to the extent of Rs.1.00 lakh by SCERT Andhra Pradesh for classes IX and X is also appended to this proceedings to procure as per norms of RMSA specified above.

In view of the procurement to be done by the SMDCs at Secondary School level the District Collector and Chairman, Managing Committee RMSA is requested to constitute a committee with the following officers for checking up of Quantity and Quality control of procured items at School level received from the approved agency before making payment to the concerned through a cheque as per procedure. The Committee members should also see that the items are recorded in the Stock Registers and they should also certify in the registers that the materials are received in good condition:

1. Executive Engineer, APEWIDC and another EE from any other Dept
2. One member from District Industries Department
3. District Educational Officer & Ex-Officio Project Co-Ordinator, RMSA
4. Head Master / Head Mistress / Principal of the concerned Secondary School as convener.

The Head Masters of concerned Secondary Schools are also informed that any deviation in procurement of the above materials will be viewed seriously and action will be initiated as per CCA rules.

The Head Masters are further requested to submit a compliance report for utilization of funds released for this purpose to the District RMSA Office and State RMSA office.

Sd/- V.Usha Rani  
Commissioner and Director of School Education  
& Ex-Officio Project Director, RMSA (FAC)

To

**All** the Headmaster & Chairmen, SMDCs of identified 679 Secondary Schools in the State (as per list) (through the DEO & Ex-Officio District Project coordinator, RMSA)


**All** the District Educational Officer & Ex-Officio District Project coordinator, RMSA in the State for information and take further follow up action in the matter.

**Copy** to all the District Collectors & Chairmen, Managing Committee (District Level), RMSA in the State for information and take further follow up action in the matter.

**Copy to all RJSEs in the State** for information and take further follow up action in the matter.

**Copy** to Managing Director, Andhra Pradesh Education Welfare and Infrastructure Development Corporation, Fathemaiddan Road, Hyderabad for information and to take further necessary follow up action in the matter.

// True copy// attested//

  
Director - RMSA  
